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**TITLE:** Pensions Electronic Reporting System  
**LEGISLATION:** *Pension Benefits Standards Act*  
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## The Pensions Electronic Reporting System

Section 9 (3) (a) of the *Pension Benefits Standards Act* (the “Act”) requires that administrators of pension plans submit annual reports in the form and manner required by the Superintendent of Pensions (the “Superintendent”).

With effect from December 31, 2010, the Superintendent requires that all annual reports, and attachments, be submitted using the web-based filing application. Paper copies of annual reports will no longer be accepted.

## What is the Pensions Electronic Reporting System?

In September 2009, the Superintendent implemented the Pensions Electronic Reporting System, with the goal of developing enhanced filing procedures for pension plan administrators and service providers.

The Pensions Electronic Reporting System is a web-based tool which allows pension plan administrators to file their reports more efficiently to the Superintendent, through a secure web application. This application was designed for filing Annual Information Returns (“AIR”) and Financial Information Returns (“FIR”).

Pension Plan administrators had the option of filing their reports using this application or using the paper format until December 31, 2010. Since its implementation, over 50 per cent of reports filed have used the web-based application.

This Bulletin is to remind administrators that any AIR and FIR reports filed after December 31, 2010 will be required to use this application. Paper filing will no longer be accepted. All access to the paper filing using the PDF format will be removed from the FICOM website.

Administrators may access the web-based application by following the link below;

<https://fic-efile.gov.bc.ca/pensions/>

A User Guide to assist administrators is posted on the FICOM website.

We encourage you to visit the website [www.fic.gov.bc.ca](http://www.fic.gov.bc.ca) for other pension updates.

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