

September 25, 2013

File No.: 78000-01

Ref. No.: 0709

**To: British Columbia Authorized Property and Casualty (P&C) Insurers**

**Re: 2013 Annual Update to the Manual of Financial Reporting Forms and Instructions for Insurance Companies**

This is to advise you that minor changes have been made to the Canadian Council of Insurance Regulators (CCIR) regulatory forms. The annual returns are effective Q4 2013 and the quarterly returns are effective Q1 2014.

A comprehensive review of the instructions was performed in 2013. Significant changes have been made to the P&C Insurance Return instructions.

The changes may be viewed on OSFI's web site at [www.osfi-bsif.gc.ca](http://www.osfi-bsif.gc.ca) under Property and Casualty Insurance Companies/Filing Instructions, Returns and Penalties/Financial Returns and Instructions.

Should you have any further questions or concerns, please contact Stanley Chang, Director, Information Management, at [stanley.chang@ficombc.ca](mailto:stanley.chang@ficombc.ca).

Yours truly,



Frank Chong  
Executive Director,  
Supervisory Support Group

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